<https://kccdo.kcg.gov.tw/cp.aspx?n=1113C6F851C01BB6>

1. 聲請調解書。 ([聲請調解書.ods檔[https://kccdo.kcg.gov.tw/images/Icons/ods.gif](https://orgws.kcg.gov.tw/Download.ashx?u=LzAwMS9LY2dPcmdVcGxvYWRGaWxlcy8zMTQvY2tmaWxlLzRjZmRkNTI4LTNlZDgtNDQ1NC1iNmU2LWVjYjVlN2YwNWNjNi5vZHM%3d&n=MDEub2Rz&Icon=.ods)](https://orgws.kcg.gov.tw/Download.ashx?u=LzAwMS9LY2dPcmdVcGxvYWRGaWxlcy8zMTQvY2tmaWxlLzRjZmRkNTI4LTNlZDgtNDQ1NC1iNmU2LWVjYjVlN2YwNWNjNi5vZHM%3d&n=MDEub2Rz&Icon=.ods))
2. 調解當事人委由他人者應填具委託書。  ([委任書.ods檔[https://kccdo.kcg.gov.tw/images/Icons/ods.gif](https://orgws.kcg.gov.tw/Download.ashx?u=LzAwMS9LY2dPcmdVcGxvYWRGaWxlcy8zMTQvY2tmaWxlLzcwNzNlMzcxLWMwZmYtNGQ4OS04YjQxLWNhNTM0MjZjYTFjNC5vZHM%3d&n=MDIub2Rz&Icon=.ods)](https://orgws.kcg.gov.tw/Download.ashx?u=LzAwMS9LY2dPcmdVcGxvYWRGaWxlcy8zMTQvY2tmaWxlLzcwNzNlMzcxLWMwZmYtNGQ4OS04YjQxLWNhNTM0MjZjYTFjNC5vZHM%3d&n=MDIub2Rz&Icon=.ods))
3. 當事人身份證、印章及聲請調解相關資料。([調解事件所需證件一覽表.odt檔[https://kccdo.kcg.gov.tw/images/Icons/odt.gif](https://orgws.kcg.gov.tw/Download.ashx?u=LzAwMS9LY2dPcmdVcGxvYWRGaWxlcy8zMTQvY2tmaWxlL2JlYmIwNmMxLWEyMTQtNGI2OS1iMDQ1LWU1MzQ0NGJiZjA2ZS5vZHQ%3d&n=MDMub2R0&Icon=.odt)](https://orgws.kcg.gov.tw/Download.ashx?u=LzAwMS9LY2dPcmdVcGxvYWRGaWxlcy8zMTQvY2tmaWxlL2JlYmIwNmMxLWEyMTQtNGI2OS1iMDQ1LWU1MzQ0NGJiZjA2ZS5vZHQ%3d&n=MDMub2R0&Icon=.odt))
4. 兩造合意調解切結書