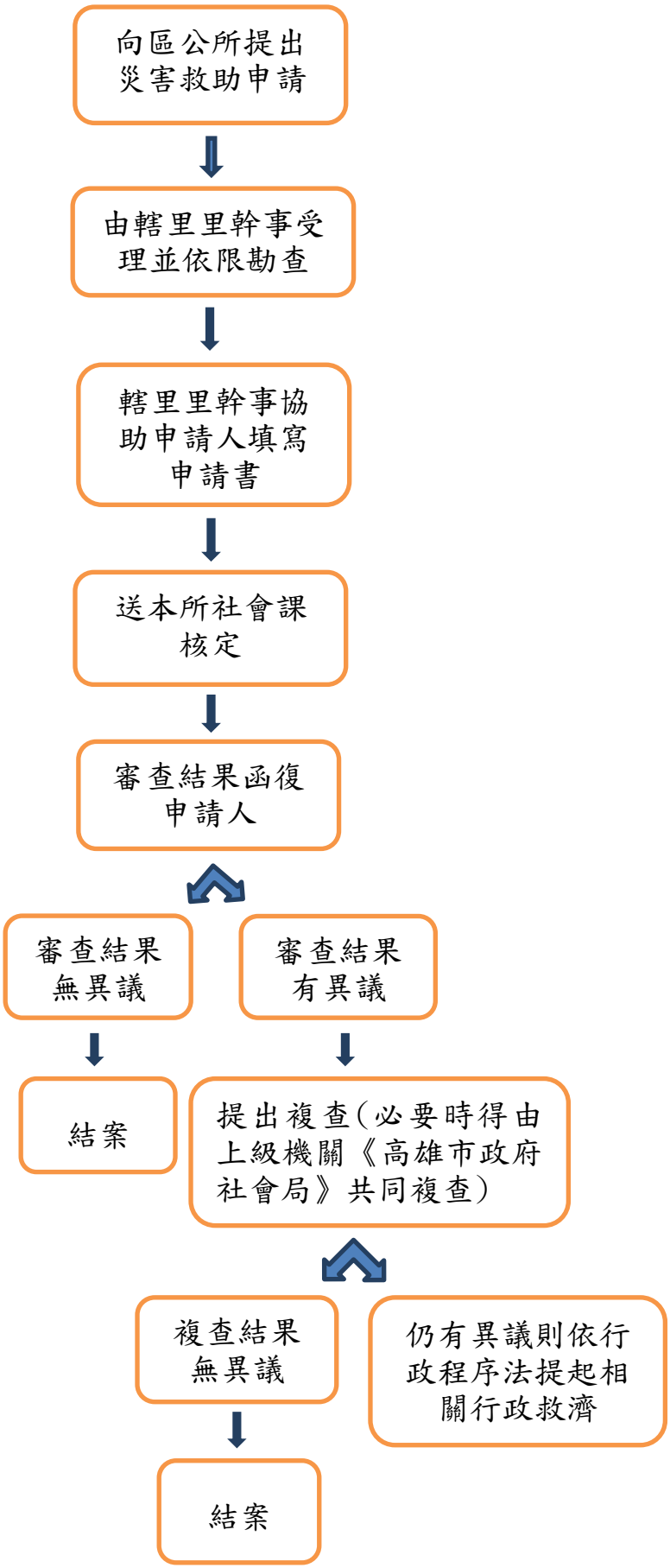鼓山區災害救助申請流程